



KEVIN (SF) (FBI); [redacted] (SF) (FBI)  
Cc: [redacted] (SF) (FBI)  
Subject: FW: ACLU Litigation Matter concerning Treatment of Detainees

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[redacted] Please coordinate our responsibility. Thanks, M  
-----Original Message-----

**From:** HENDERSHOT, HAROLD M. (RMD)(FBI)  
**Sent:** Friday, September 17, 2004 2:58 PM  
**To:** PISTOLE, JOHN S. (DO) (FBI); SOLOMON, JONATHAN I. (DO) (FBI); ASHLEY, GRANT D. (DO) (FBI); BULLOCK, MARK STEVEN (ASD) (FBI); SZADY, DAVID (CD) (FBI); BALD, GARY M. (CTD) (FBI); SWECKER, CHRIS (CID) (FBI); HOOKS, JOHN S. (CJIS) (FBI); TIDWELL, J STEPHEN (IR) (FBI); MONROE, JANA D. (CyD) (FBI); FORD, JOSEPH L. (FD) (FBI); BAILEY, GREGG D. (ITOD)(FBI); GRANT, ROBERT D. (INSD) (FBI); HAYNES, KERRY E. (ITD) (OGA); ADAMS, DWIGHT E. (LD) (FBI); KALISCH, ELENI P. (OCA) (FBI); VENTURE, VERONICA (OEE) (FBI); BAGINSKI, MAUREEN A. (DO) (FBI); BROCK, KEVIN R. (OI)(FBI); FUENTES, THOMAS V. (OIO) (FBI); WILL, CANDICE M (OPR) (FBI); CHANDLER, CASSANDRA M. (OPA) (FBI); AZMI, ZALMAI (OCIO) (FBI); Caproni, Valerie E. (OGC) (FBI); PHALEN, CHARLES S JR (SecD) (FBI); QUIJAS, LOUIS F. (DO) (FBI); MERSHON, MARK J. (SF) (FBI); TRINKA, JAMES A. (TDD)(FBI); ZEIGLER, SARAH J. (DO) (FBI)  
**Cc:** HOOTON, WILLIAM L. (RMD) (FBI); HARDY, DAVID (RMD) (FBI)  
**Subject:** FW: ACLU Litigation Matter concerning Treatment of Detainees

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To all EADs and ADs at FBIHQ,

I would like to provide some additional clarification regarding the attached e-mail and EC. This EC was erroneously sent via e-mail to all FBIHQ employees, as opposed to each Executive Assistant Director and Assistant Director at FBIHQ. It also lacked sufficient explanation and administrative directions. This EC applies only to HQ Divisions and not field offices.

The American Civil Liberties Union (ACLU) has filed a law suit against various agencies in the United States Government, including the FBI, requesting all documents/records held by that entity, and created from 9/12/2001 to 5/25/2004, that pertain to the treatment of detainees held outside the United States. On September 15, 2004, the ACLU obtained a court order from the United States Court, Southern District of New York, ordering these United States Government agencies, including the FBI, to produce these documents.

The Records Management Division (RMD) Freedom of Information and Privacy Act (FOIPA) Litigation Teams have already coordinated searches in units, determined by RMD FOIPA Litigation Teams as most likely to be in possession of responsive materials. The purpose of this EC was to ensure that other entities at FBIHQ not previously identified by the Litigation Teams are queried for any remaining documents that might be responsive to this court order.

Should you determine that your Division may potentially have material responsive to this search, please identify a point of contact and have that individual contact [redacted] telephone number [redacted] [redacted] in order for the material to be reviewed, prior to producing it and forwarding it the RMD FOIPA Litigation Teams.

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We are sorry for the short deadline imposed by the United States Court, Southern District of New York, and the burdensome request that this court order has made on all of your personnel. RMD FOIPA Litigation Team members are ready to provide all possible assistance to you in connection with this matter.

Thanks,  
Hal Hendershot (x7141)  
DAD, Records Management Division  
for Assistant Director William L. Hooton

-----Original Message-----

**From:** HQ\_RECORDS\_MANAGEMENT\_DIV  
**Sent:** Friday, September 17, 2004 3:11 PM  
**To:** FBI\_FBIHQ  
**Subject:** ACLU Litigation Matter concerning Treatment of Detainees

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This message is being sent to: Headquarters Employees Only.

Please review the attached document, uploaded in ACS - 197A-HQ-14698434-4, and respond as soon as possible as we have a short court-ordered deadline. Email responses to [redacted] and a response in the leads - read and clear is A-okay.

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Please forward responsive materials to [redacted] in Room 6359 or FAX 34-3752

Thank you everyone for your help in this urgent matter.

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